



Volunteer Opportunities at Manhattan and Descriptions

PTO-Parent Teacher Organization: We are a hard working group of parents, teachers and administrative staff who want to enhance our students' experiences and opportunities at Manhattan Middle School. One of our goals is to connect with the school community and raise funds

for resources that are not provided for by the District. You can attend any or all of the monthly meetings and there are numerous ways to be involved, big and small.

Read more: <http://mmspto.org>

Magic Phoenix Fundraising Committee: Our biggest fundraiser of the year! The Manhattan PTO raises funds for school programs, student events, teacher grants and much more! All Magic Phoenix funds raised are directed back into the classrooms. You can be involved by helping with advertising, collecting funds, collecting business support/donations, or even chairing this committee.

Food Committee: This committee ideally has one or two chairs that send out a sign-up form on help

at school, before an event, such as fall parent/teacher conferences, spring parent/teacher conferences and teacher appreciation, asking for food donations of various types. You can sign up to

bring food for the event when it works in your schedule. This is an easy committee to be on, the goal

is to make sure that our wonderful teachers are treated well.

Winter Social: This committee plans a fun free event sponsored by the PTO, and potentially hosted

by our wonderful 360 leaders. This event takes place on one night in late January or early February.

We need volunteers to chair, and to assist with the event. Volunteers are also needed to bring various ice cream toppings for this social. This is a nice way to meet other Manhattan parents.

Trip Tracker: You can be a member of an active team that encourages walking, biking, and car-pooling and bus ridership at Manhattan. This committee takes a group of dedicated parents to award dollars from participating businesses to students on a monthly basis. We will work to build the most effective program possible, setting program goals, getting more of the

Manhattan Community involved, and measuring the program's success.

Special Teacher Projects: This is Manhattan's newest committee to help the teachers with tasks. One year, this committee organized a classroom library, updated bulletin boards, filed papers and display student's work. As a member of this committee you are able to pick times that work for your schedule and then join other volunteers to accomplish these tasks. You come away with the feeling that you have helped a teacher.

Office & Copy Help: Volunteers needed to assist in our dynamic front office with general clerical duties, welcoming visitors, answering phones, special projects, mailings, filing, copying, and other tasks as needed. Times are flexible with particular need in the mornings. If you can spare an hour or two, we'd appreciate the help. Must have required BVSD Background Check completed.

Grocery Cards: This committee needs a few dedicated parents who would be interested in ramping up our grocery card/community reward program. We can raise \$40,000 with this program alone with more participation. There is potential to make significant money; this program just needs more exposure and advertising. Could you be the person to help generate much needed scholarship money?

PEN: Manhattan is looking for a Parent Engagement Network (PEN) representative to bring a program or two to the parent community sponsored by PEN. This person can choose the program to bring to the parent community based upon the needs of the school, the student body, or the wishes and inspirations of the PTO, parents and staff! Or, PEN can offer a speaker from their national speaker schedule that the school can host on the evening of the presentation. In either case, the PEN rep. needs to be someone passionate about the current needs of parents based upon the challenges issues and/or concerns that students are facing and engaged in both psycho-socially, and physically and emotionally. It's truly a rewarding and inspiring position!

District Committees: These committees include: DAC, District Accountability Committee, SAC, School Accountability Committee, DPC, District Parent Counsel, and others. After attending meetings, you would relay information to the PTO during a meeting, with either a written or oral report. Please see Mr. Riggs to confirm your participation.

Science Garden: This committee allows you to share your green thumb with the school. Our school currently has 6 raised garden beds that the students plant in the spring and then harvest in the fall. Volunteers on this committee can assist in the gardening and harvesting in the spring and fall as well as maintain the gardens during the summer.

School Store: The PTO operates a store that is open everyday after school until 4pm. We sell school supplies along with healthy snacks. Volunteers are needed to work in the school everyday. You can volunteer to work in the store one day a week, or what fits into your schedule. This is a great way to interact with the middle school kids.

Library: The library would LOVE to have you volunteer in it. It's a great way to be in school and

learn about what's going on, but not actually being in your child's class. We mostly ask volunteers to help shelve books - it's a constant job (but that means kids are reading, so we're happy). We are very flexible regarding schedules - some people prefer to drop off their kids and then volunteer and others come to school a bit early in the afternoon, volunteer and then go home. We can make your schedule work!

8th Grade Continuation Ceremony & Party: Many volunteers are needed to help with the planning, organizing, and implementation of the ceremony and party. This is a very important day for our 8th graders, as it is their last day at Manhattan and we want to make it extra special. Volunteers from 7th grade parents are also needed so that the 8th grade parents can enjoy the ceremony.

Website: The PTO needs one or two people to assist with our website, doing updates and maintenance. This committee could also lend assistance to Manhattan for the school website.

Grant Writing: As there are continually more requests than resources at schools, grant writing is becoming more and more important to fill in the funding gaps. This committee would assist teachers in the writing and also search for grants that would be beneficial to the school. This work could be done at your convenience and supplemented with teacher's material. You could be part of a very successful campaign for MMS.